**Virtual Classroom Expectations**

1. Value the teachers time by being punctual and prepared.
2. Identify and remove any barriers that might distract or prevent learning. Feel free to use an appropriate digital background.
3. Reduce the noise in your background. Ensure that your camera is on and your microphone is muted.
4. Test your microphone, audio, and lighting settings prior to the meeting.
5. Use “good” manners. Mute yourself when others are talking. Raise your hand to speak. Type questions in the chat box.
6. Wear school appropriate clothing. Stay in camera view.
7. Leave the meeting at the appropriate time. If you must leave early email your teacher.